



Council on Aging Board Meeting

NOTE Time Change This Meeting!

Date of Posting: Monday, December 13, 2021
Date of Meeting: Thursday, December 16, 2021
Time of Meeting: 11:30 AM
Location: COA Center

Agenda


1. Review of November Meeting Minutes
2. Outreach Review
3. Center Statistics Update
4. Finance Update
5. Old Business
 - a. Master Plan Update
 - b. Walpole Housing Authority Update
 - c. Select Board Update
 - d. Topics/Speakers for Upcoming Meetings
6. New Business
 - a. "Bridging the Gap" Update
 - b. "Thanksgiving for Seniors" Debrief
 - c. COA Budget Review
 - d. Liz Gaffey coming in January
 - i. Specific Questions for Liz
 - ii. Town Redistricting
 - e. Holiday Open House Debrief
7. Open Forum



Walpole Council on Aging Board Meeting



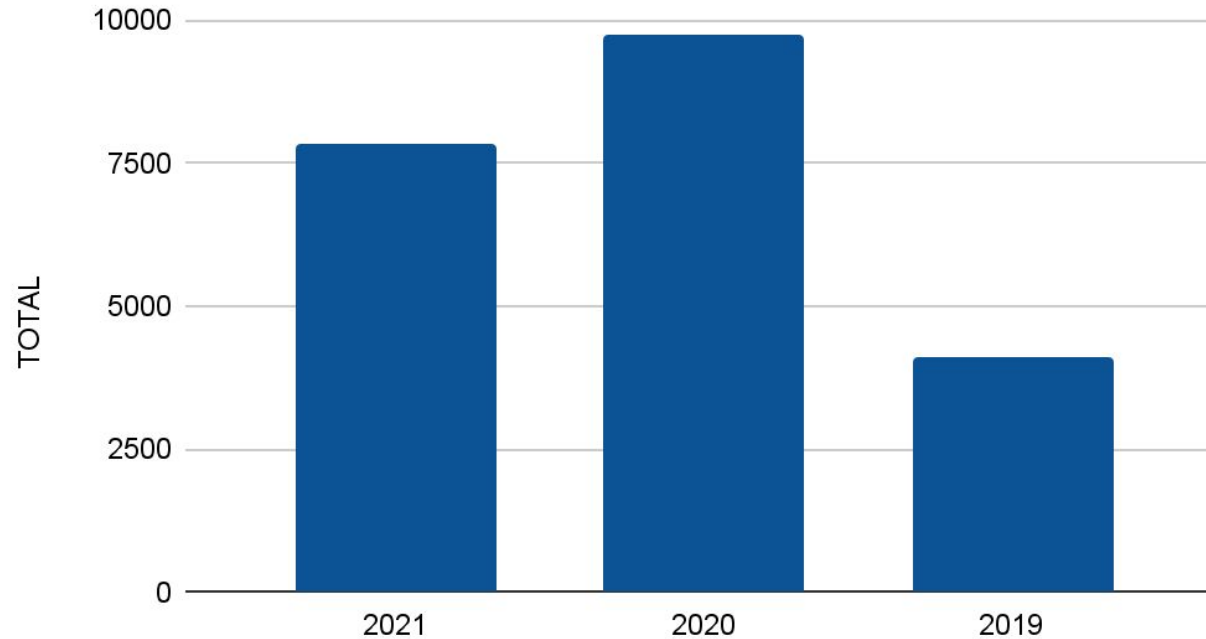
December 16, 2021
11:30AM
Walpole COA, Cibotti Room



Review of November Meeting Minutes

Outreach Review and Center Statistics

Outreach Year Over Year



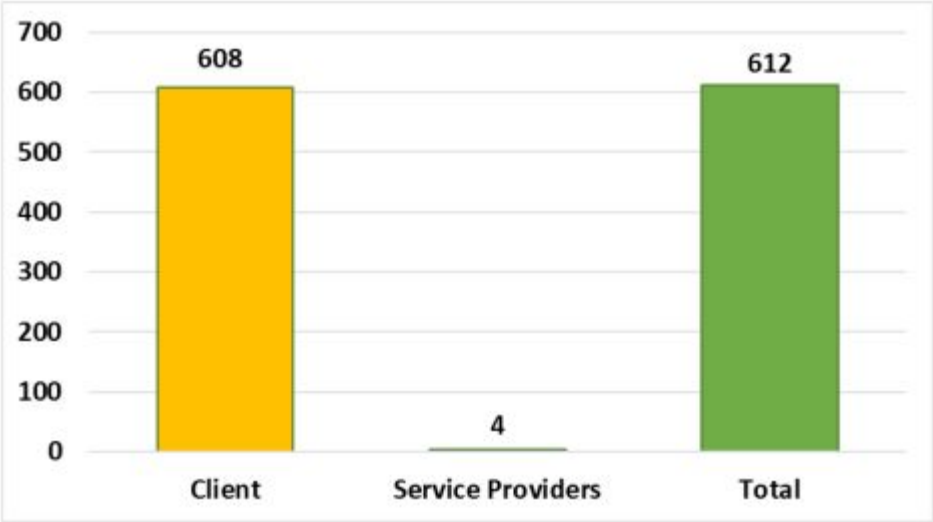
REPORT FOR NOVEMBER 2021

TOTAL CLIENT OUTREACH	JULY	AUGUST	SEPT	OCT	NOV	TOTAL
Client	444	432	475	507	608	2466
Service Provider	2	2	1	7	4	16
Totals	446	434	476	514	612	2482

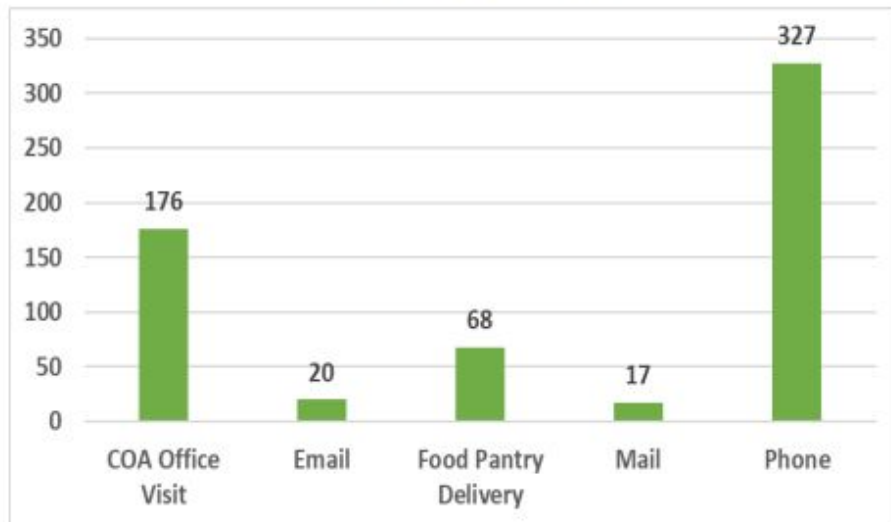
Client Referral	JULY	AUGUST	SEPT	OCT	NOV	TOTAL
AARP Taxes	2	5			1	8
Bereavement Support	6	3	1		2	12
Community Networking	1			2		3
COVID 19	1	2	3	2	13	21
Crisis Intervention	2	3	4			9
Donation Acknowledgement	5	17			1	23
Farmers Market Coupons		15	1			16
Financial Assistance	3	5	1	1	7	17
Flu Clinic			24	21		45
Food Assistance	127	113	102	113	107	562
Foot Care	58	31	55	44	65	253
Fuel Assistance		8	7	13	20	48
Health Questionnaire						0
HESSCO	4	3	2	2		11
Home Healthcare/Skill Nursing	1	7	2	2	8	20
Housing Assistance	4	3	2	1		10
Information/Research	30	24	13	30	28	125

Legal Assistance	2	1	3	3	3	12
Mask Resources				1		1
Medical Ride	57	41	48	45	61	252
Medicare or Medicaid	29	38	72	148	191	478
Memory Café	40	30	61	31	34	196
Nursing/BP Clinic	12	22	30	12	25	101
Other	3	2				5
Participant Survey						0
Program Information	8	7	2	3	2	22
Senior Welcome						0
Standards of Behavior	1					1
Sunshine Committee						0
Veterans Assistance	2		2	1	1	6
Volunteer Information	4	8	2	3	1	18
Volunteer Inquiry	1			1		2
Volunteer Interview	1					1
Volunteer Orientation						0
Well Being Check	40	44	38	27	40	189
Zoom/Facebook Help				1		1
TOTAL	444	432	475	507	608	2466

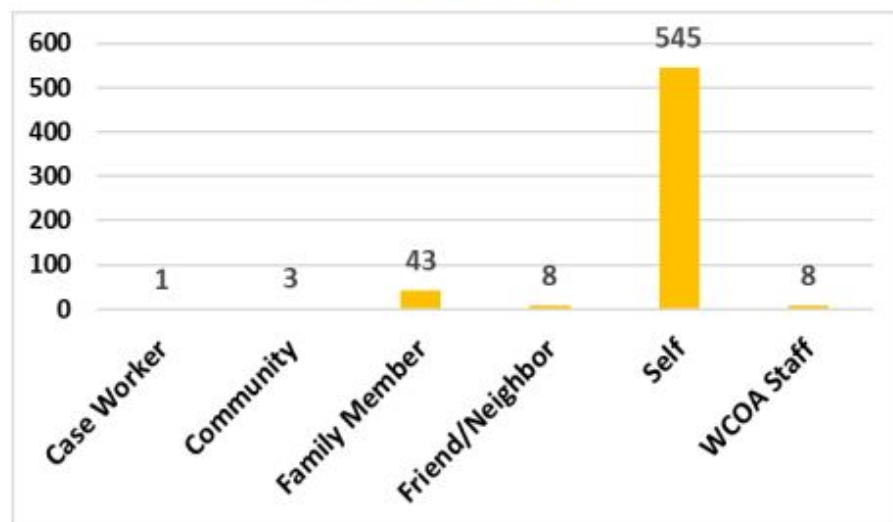
TOTAL MONTHLY OUTREACH



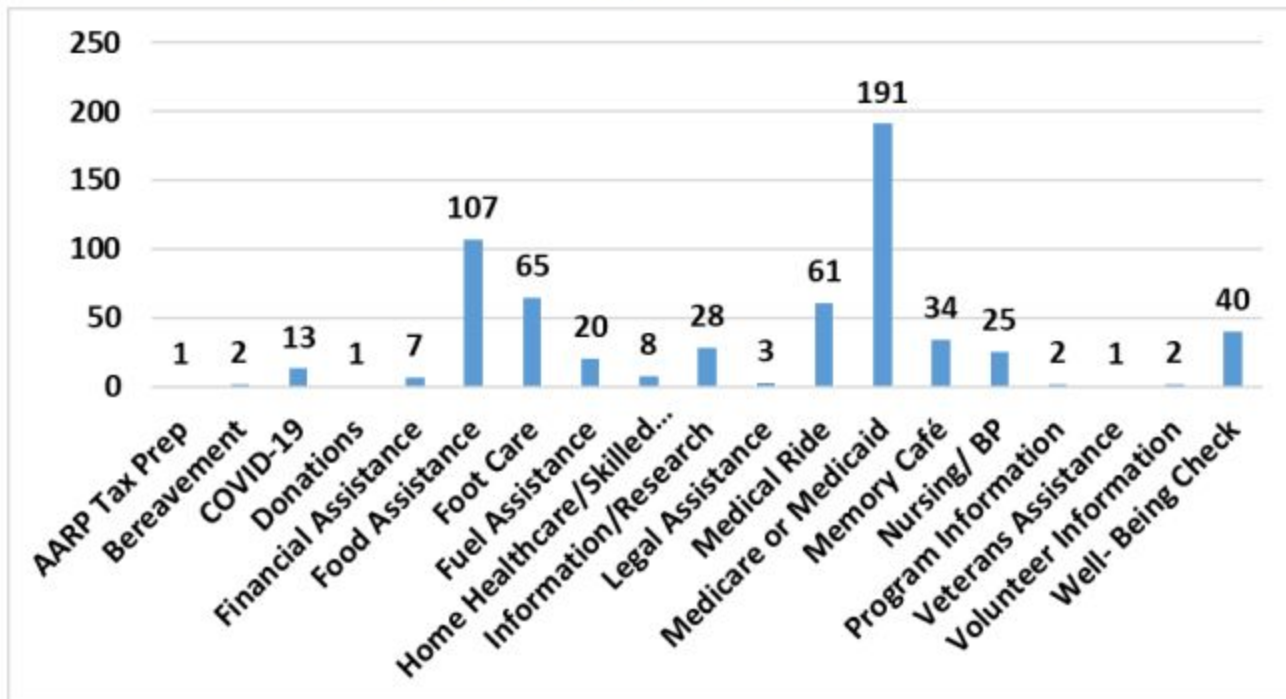
CLIENT OUTREACH LOCATION



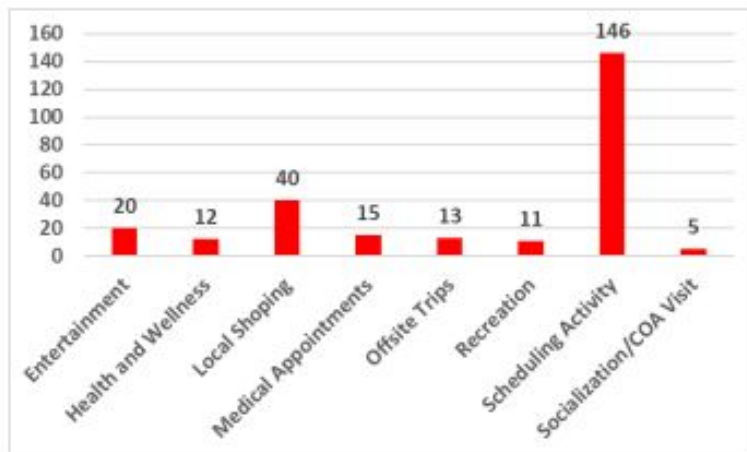
CLIENT REFERRAL FROM



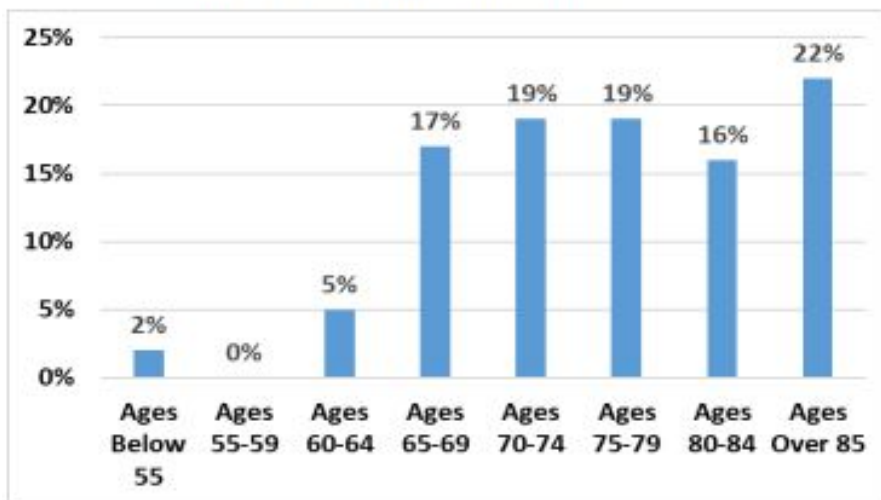
CLIENT REFERRAL ASSISTANCE



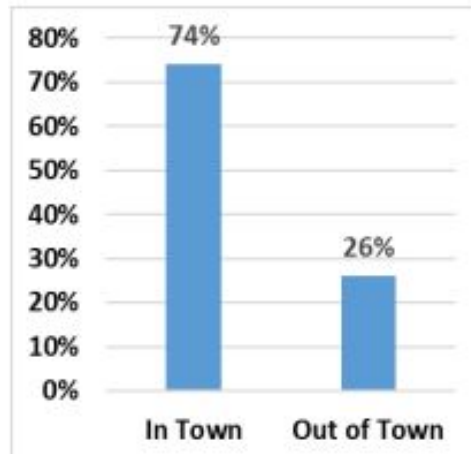
TRANSPORTATION



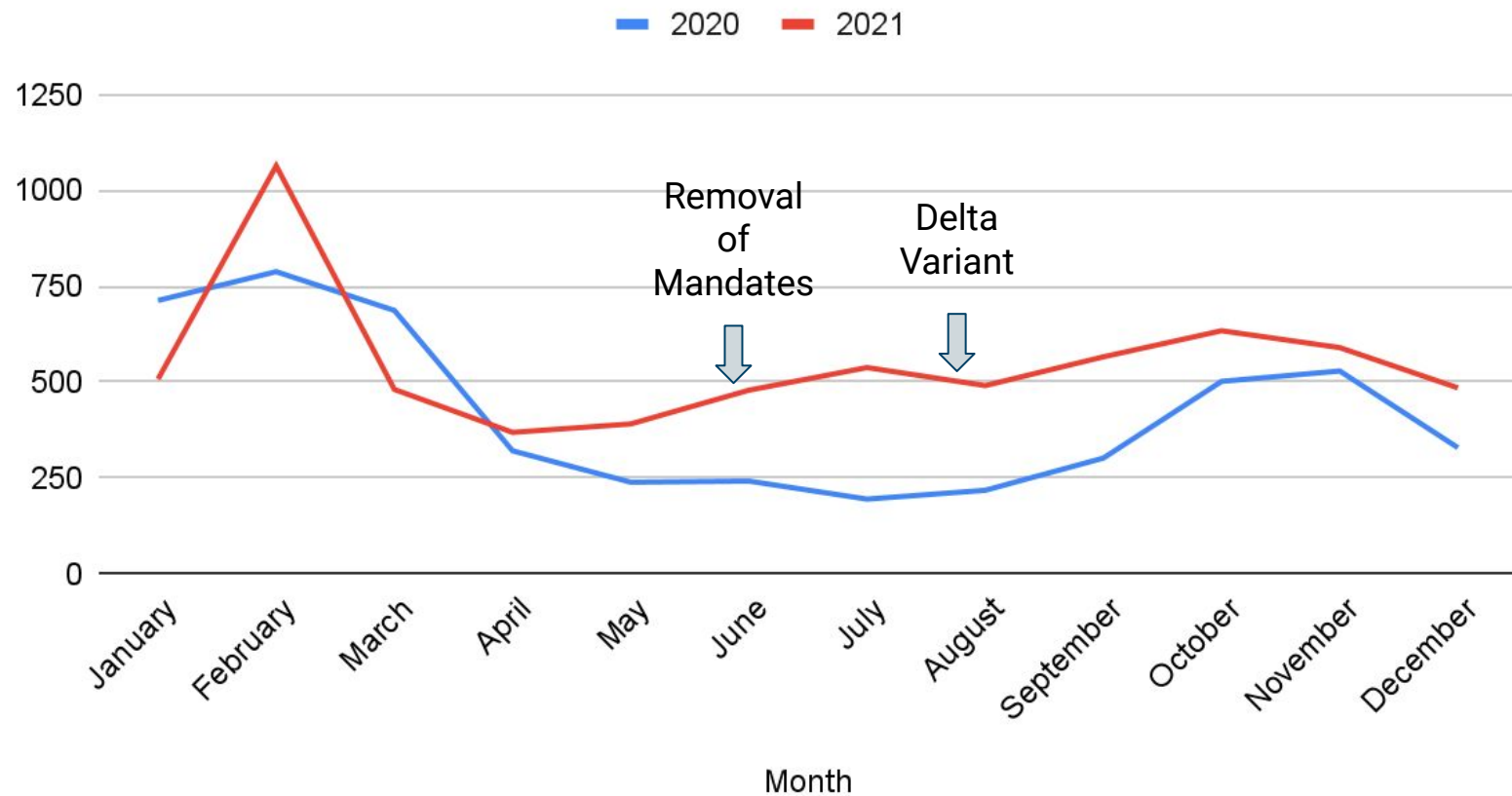
CHECK-INS DEMOGRAPHIC



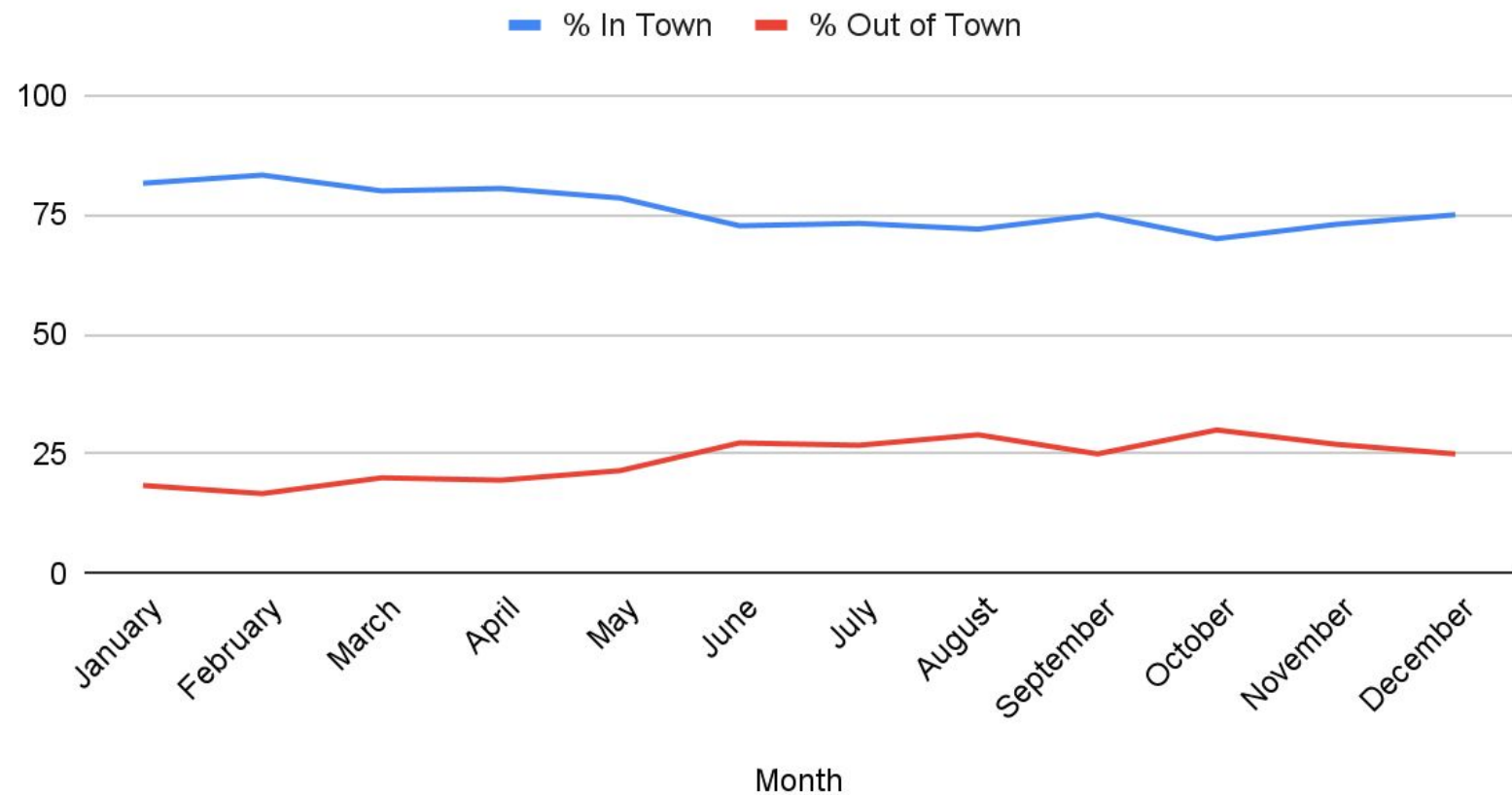
TOTAL CENTER CHECK-INS



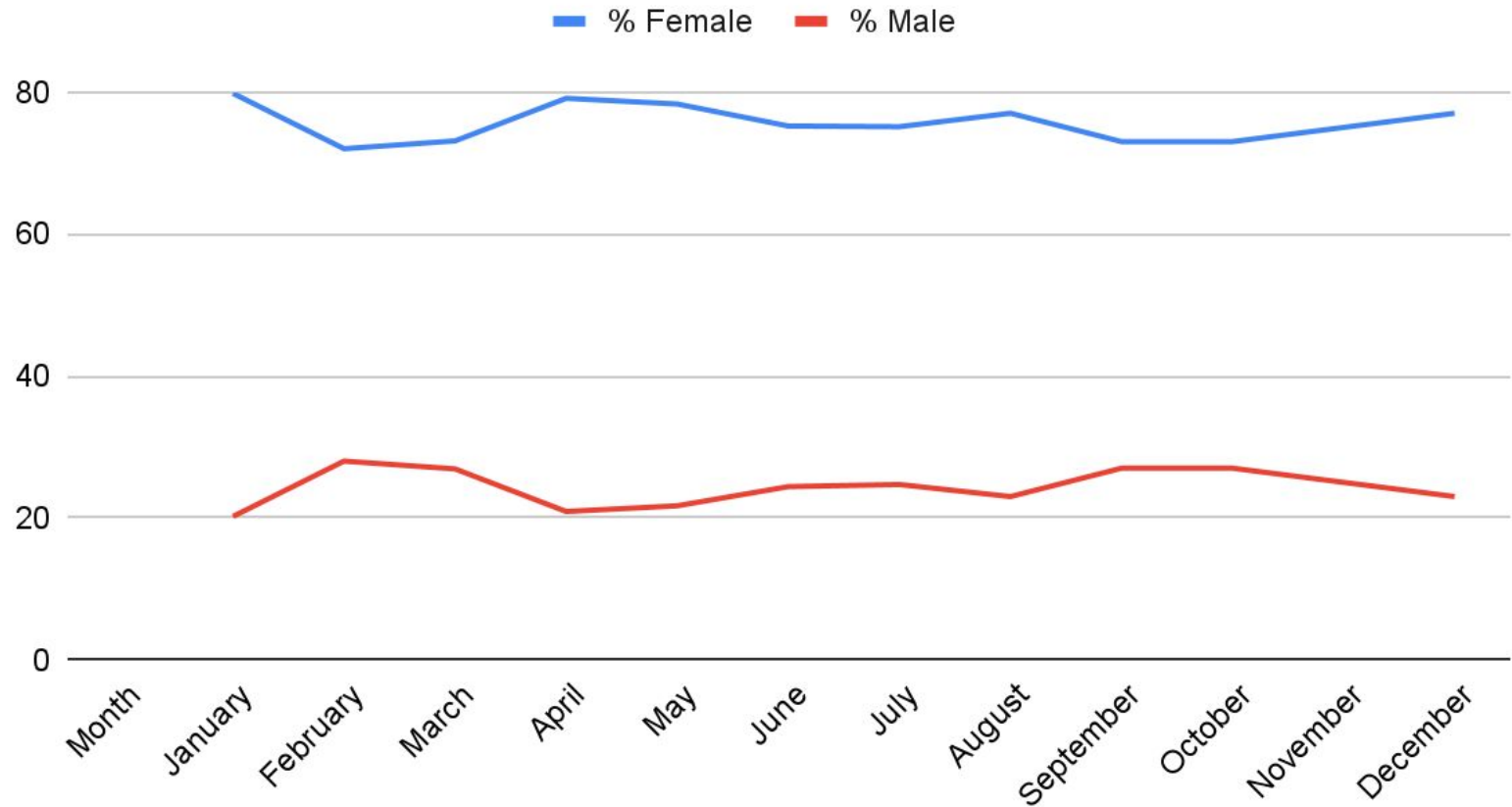
Year over Year Active Participants



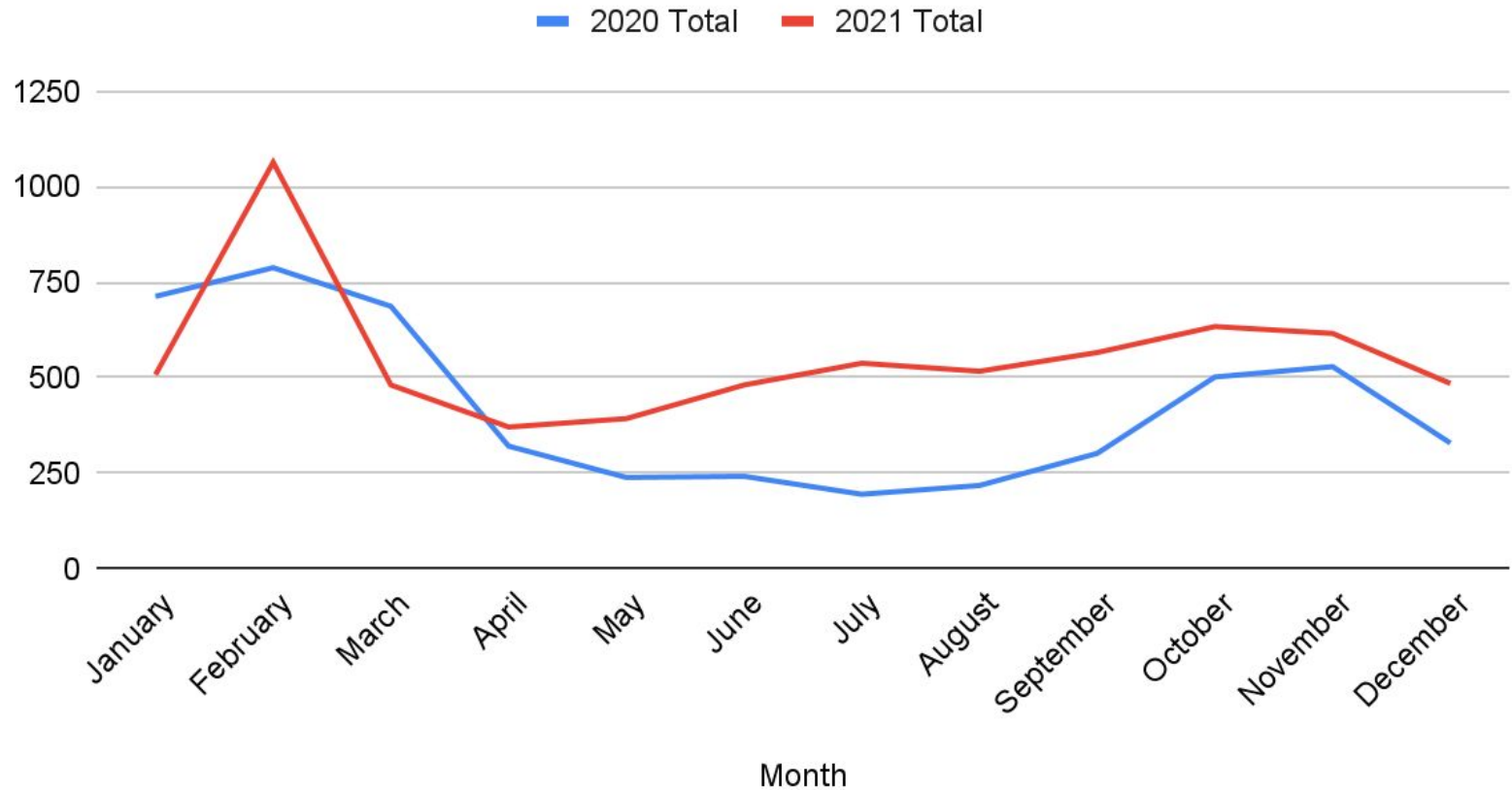
2021 % In Town vs % Out of Town Participation



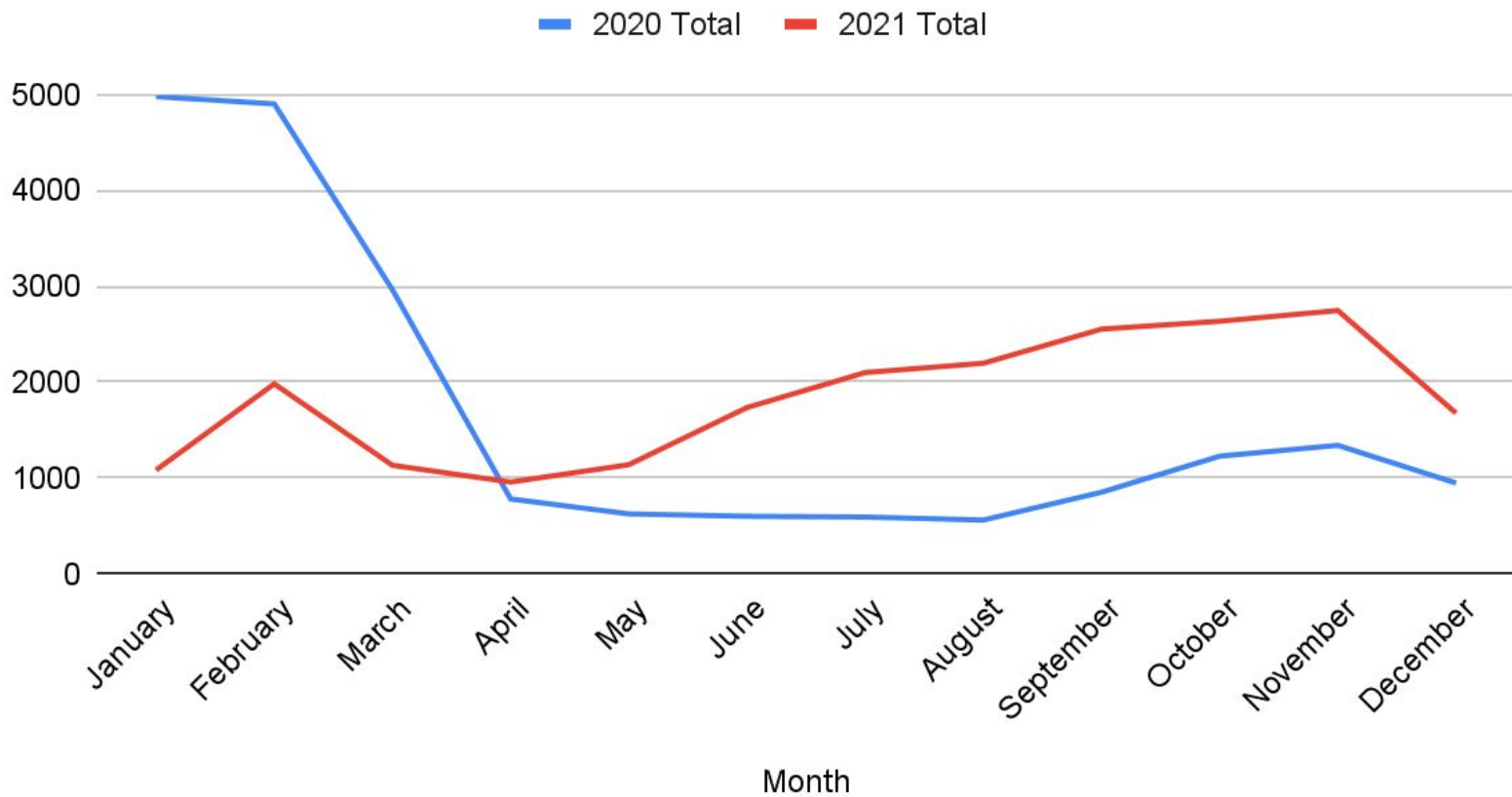
2021 % Female vs % Male Participation



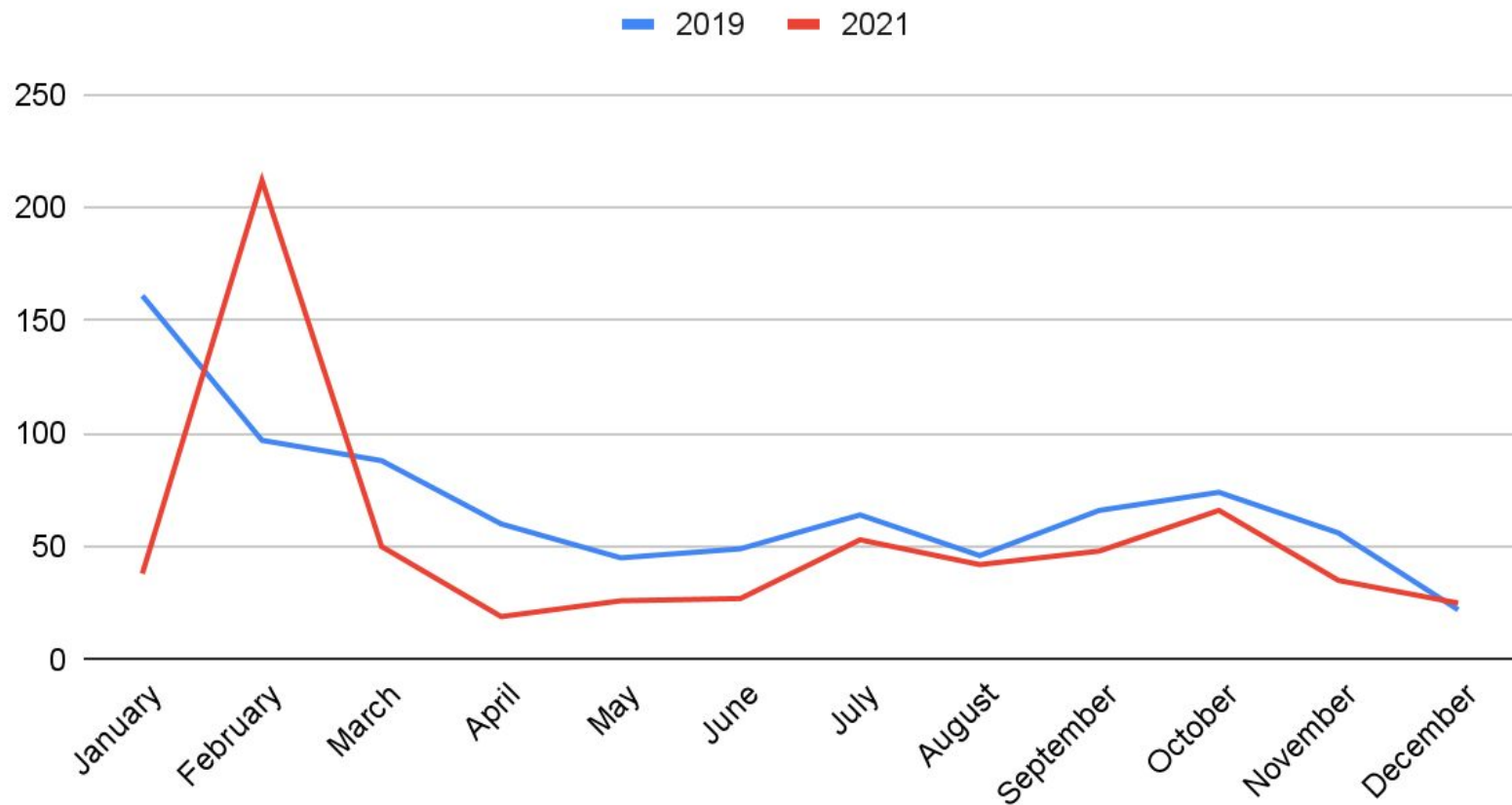
Unique Served



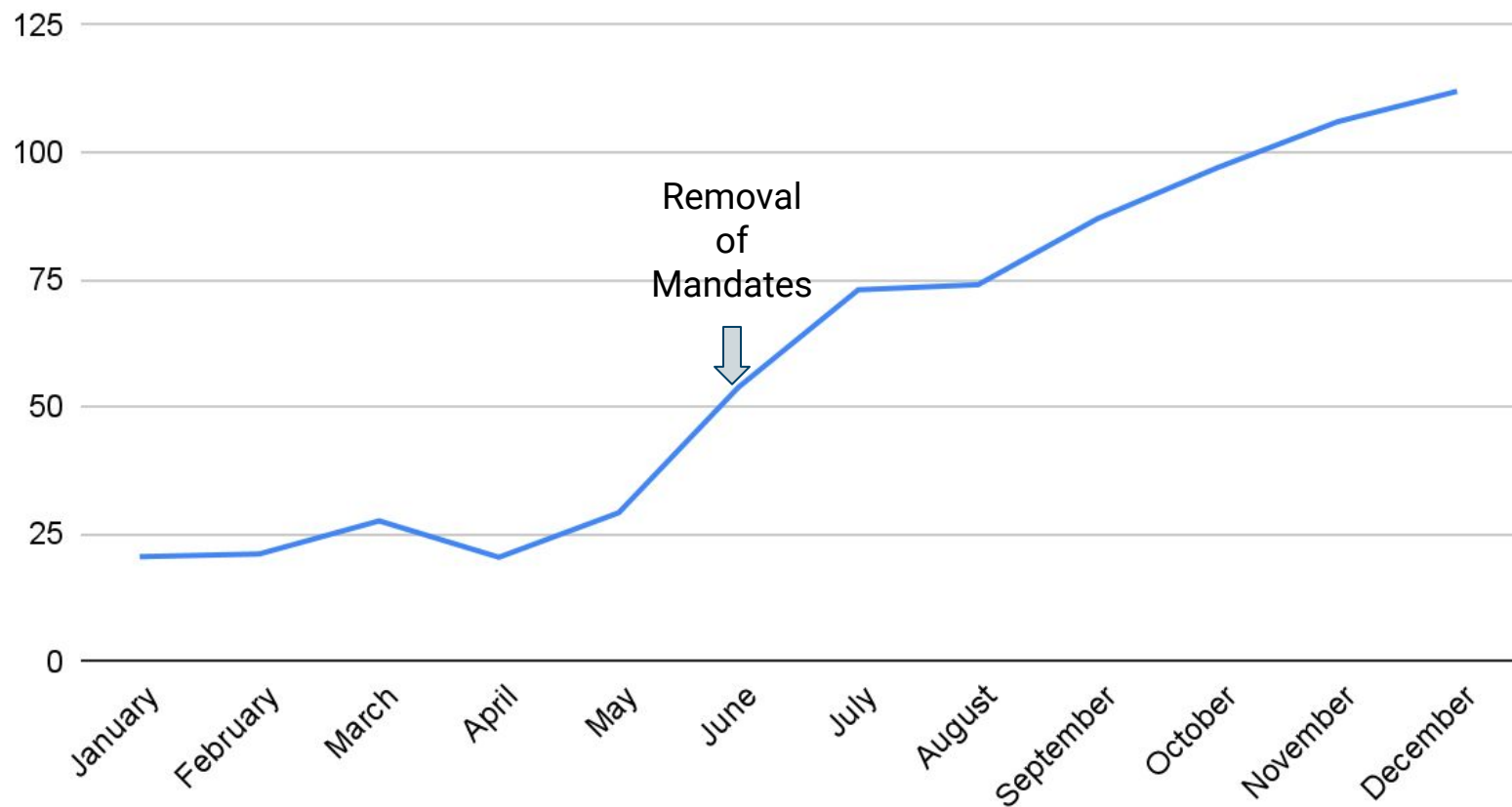
Duplicated Served



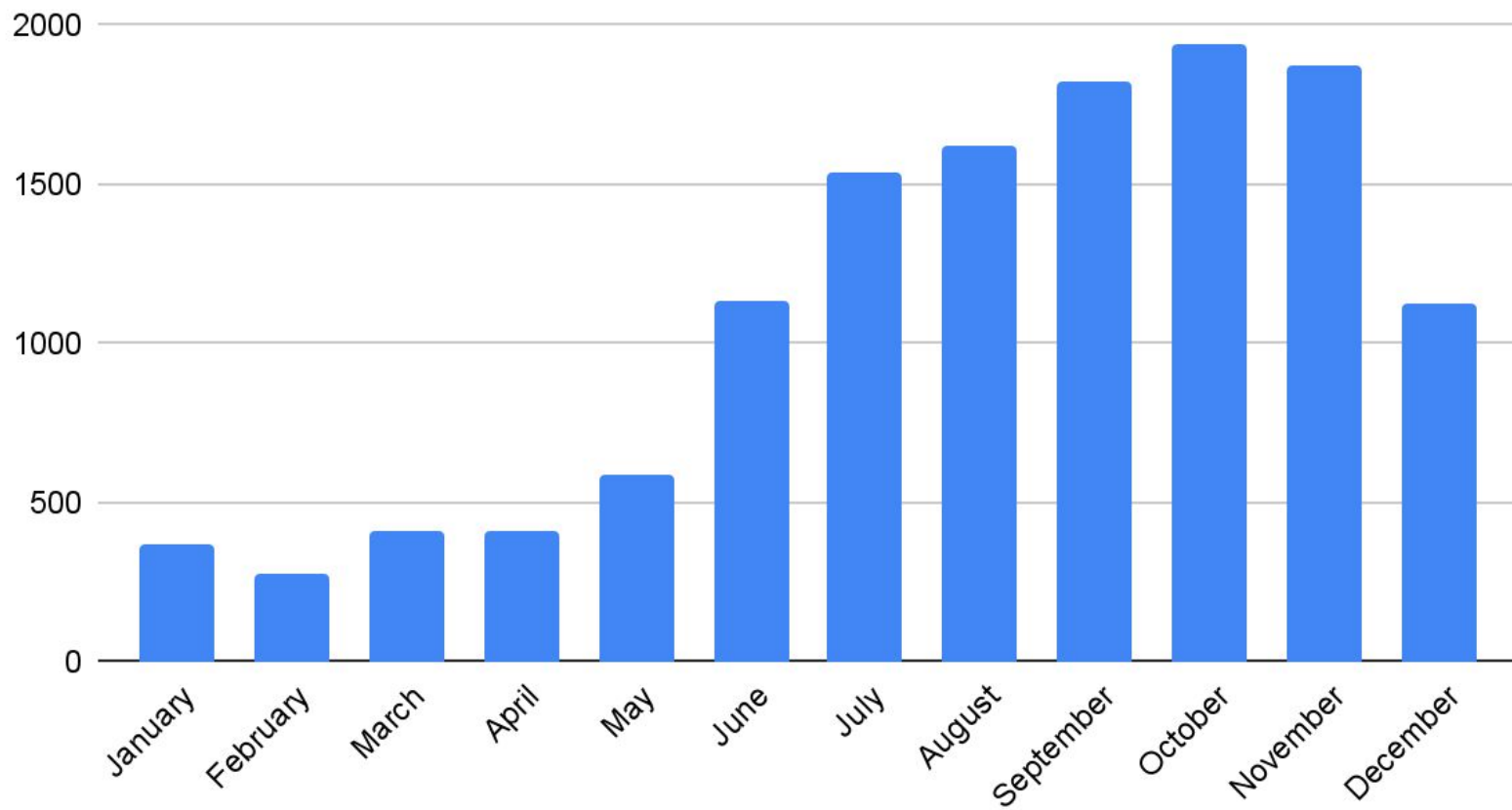
Year Over Year New Members 2019 and 2021



Average Daily Attendance 2021



Check In Count 2021



Trending

July 2021- October 2021

CATEGORY	DUPLICATED	UNIQUE
Fitness/Exercise (24)	3518	258
Recreation (20)	2473	364
Social Event (12)	2045	392
Community Education (32)	685	252
Information Sharing (3)	266	77

Center Information Update and Upcoming

- Notice to Board of COVID exposure at class week of December 1
 - Consulted with BOH, notified class of exposure and provided guidance; if vaccinated, monitor for symptoms and test if needed, if unvaccinated, isolate and test on what would have been at least day 5

Center Information Update and Upcoming

- Fitness Room will be open 5 days in the morning beginning in January
- Gift Card has contributed more than \$1500.00 to the Center (\$250 at Holiday Open House)
- Floral Design was a big hit and will return in February
- Reminder: online registration opens for February on January 17th; two support sessions available: January 6th and 11th at 11am
 - Proactively removed any events in high demand from online registration in the interest of ensuring those without online access have same access to programming

Upcoming

- January 18th- Online registration for February
- January 21st - South Street Center Birthday Party

Finance Update November 2021 Expenses

Expenses	Amount	Vendor (if applicable)
Electricity	\$347.60	
Water		
Equipment Maintenance and Repair		
Training and Development		
Postage	\$13.32	Postage at TH
Printing and Copying		
Gas/Diesel Fuel	\$361.96	Fuel in Vans
Office Supplies	\$442.17	WB, Verizon, Amazon, Casey
Travel In-State		
Dues and Memberships		
Meetings and Conferences		
Other Miscellaneous		
COVID 19		
Office Equipment		
TOTAL	\$1637.22	

Finance Update November 2021 Formula Grant

Formula Grant Expenses	Amount	Vendor (if applicable)
Part Time Permanent Salary	\$3,348.85	
Center Supplies	\$0.00	
Fitness Wellness	\$1,221.00	Steve Avellino, Tai Chi, YMCA, Line Dancy Party, Meditation, Line Dance, Ballet Barr, Sean Fullerton
Repairs and Maintenance	\$0.00	
Equipment/Furnishings	\$0.00	
Printing and Copying	\$0.00	
Postage	\$0.00	
Dues and Licenses	\$51.09	Mailchimp, Screencloud
Newsletter Printing	\$348.03	December/January Newsletter
Conference Education	\$0.00	
Volunteer Recognition	\$0.00	
Newspapers and Cable	\$0.00	
TOTAL	\$4,968.97	

Old Business

- Master Plan Update
- Walpole Housing Authority Update
- Select Board Update
- Topics/Speakers for Upcoming Meetings

New Business

- “Bridging the Gap” Update
- “Thanksgiving for Seniors” Debrief
- COA Budget Review
- Liz Gaffey coming in January
 - Specific Questions for Liz
 - Town Redistricting
- Holiday Open House Debrief

Open Forum

NEXT MEETING

January 27

10:00 AM - Walpole COA